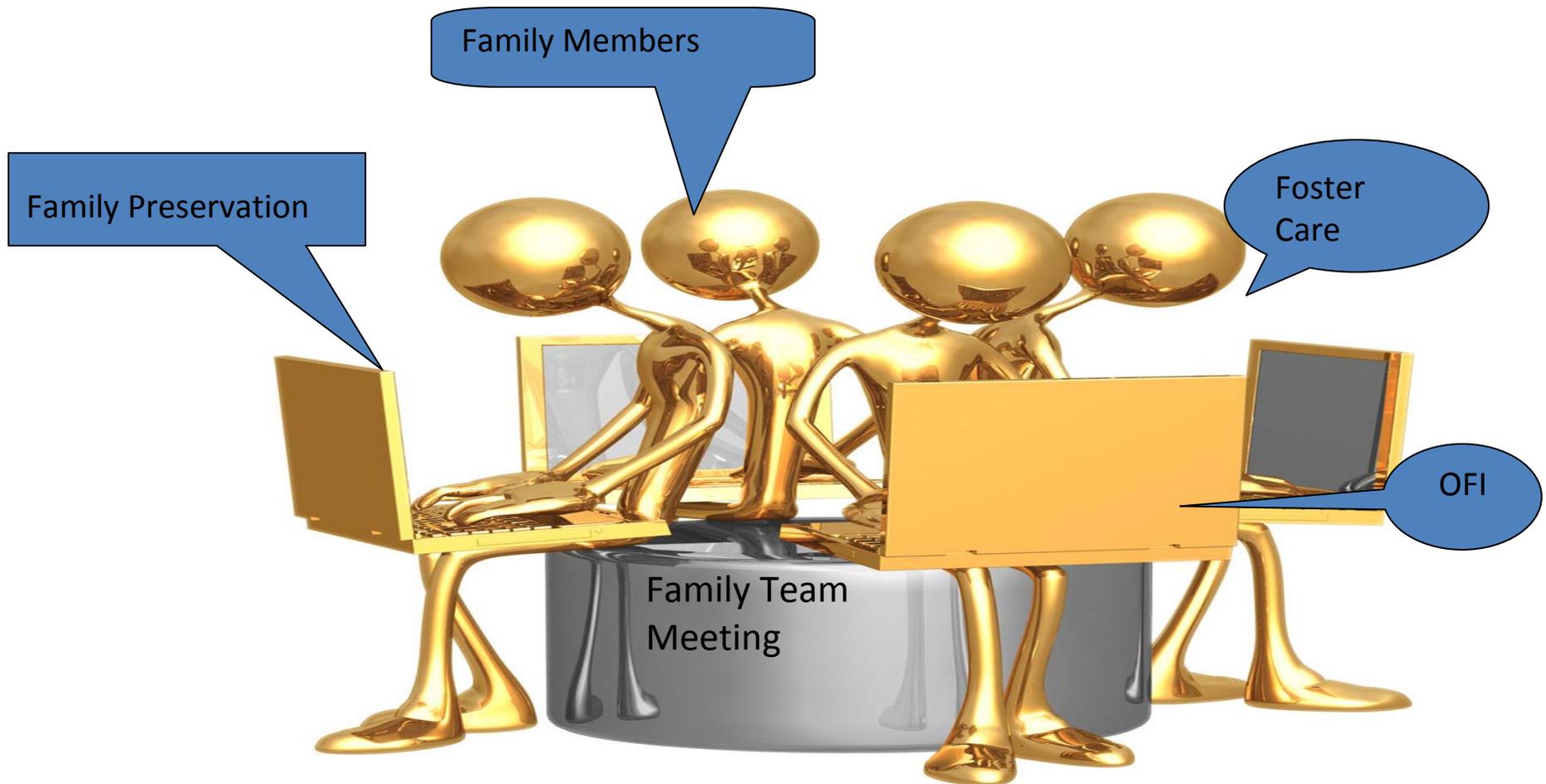


Family Team Meeting

Definition

The Family Team Meeting is a planned event that brings together family, interested people (such as friends, neighbors, community members) and formal resources (such as child welfare, mental health, medical, education and other agencies) that the family has invited.

Family Team Meeting Portability



Types of Family Team Meetings

- **Family Preservation 45 day FTM**
- **Family Preservation Critical Juncture**
- **Family Preservation Closure FTM**
- **Foster Care 3-9 day**
- **Foster Care court hearing**
- **Foster Care critical juncture**
- **Foster Care change of placement**
- **Foster Care Case Closure**
- **Independent Living Program**
- **Adoption**
- **Office of Family Independence**

Activity

Key Factors to Consider in Various FTM's

- Divide into 11 groups
- Each group pick a facilitator and a cofacilitator
- Identify key factors in each stage about your type of FTM: **Preparation (Invite & Prepare for what to expect), Outcome, Possible Family Purpose, Family Story, Needs/Goals, Create Plan**
- Be prepared to report out to the larger group

FTM Stage	Office of Family Independence
Preparation (Invite & Prepare for what to expect)	<ul style="list-style-type: none"> ➤ Invite and Prep. Parents, anyone over 18 living in the home, Service Worker, OFI CM, Supervisor, and anyone that provides financial support to the family.
Family Story	<ul style="list-style-type: none"> ➤ Primary family member/s tell family's circumstances. ➤ Education ➤ Work history ➤ Why does the family need TANF ➤ What has been different since the family has begun receiving TANF
Possible Family Purpose	<ul style="list-style-type: none"> ➤ Build self-efficacy ➤ Primary or backup child care and/or transportation ➤ Resources for financial independence
Outcome	<ul style="list-style-type: none"> ➤ Personal Responsibilities ➤ Resource Connection ➤ TANF Prevention Services ➤ TANF Work Plan ➤ Determine if TANF is necessary ➤ Provide support to the family as they transition off TANF
Needs/Goals	<ul style="list-style-type: none"> ➤ Discuss financial circumstances and barriers to self-sufficiency. ➤ Job, Employment, Childcare, Work Skills, Health Insurance, Food, Baby Supplies, Child Support, Housing,
Create Plan	<ul style="list-style-type: none"> ➤ Long –term self-sufficiency plan without TANF ➤ Work Placement/Hours ➤ Who will provide childcare? ➤ Food Stamps ➤ Medicaid ➤ Housing Resource ➤ Address Additional Resources ➤ Income for Child Support

FTM Stage	Family Preservation 45 day FTM
Preparation (Invite & Prepare for what to expect)	<ul style="list-style-type: none"> ➤ Primary family members, children/youth (as appropriate), informal & formal support ➤ Invite and prepare: Fathers, children, family support, address concerns and risk and safety factors. Start family engagement, family strengths, needs, purpose, outcome, explain FTM process and purpose.
Family Story	<ul style="list-style-type: none"> ➤ Primary family member/s (mom, dad) tell how they became involved with the agency. ➤ What happened. We are neutral “bring us up to date”. Active listening. Reflection responses. Ask clarifying questions, open ended questions.
Possible Family Purpose	<ul style="list-style-type: none"> ➤ Get DFCS out of my life ➤ Learn how to handle my children ➤ Become drug free ➤ Become financially stable ➤ Get out of domestic violence relationship ➤ Left up to family to determine.
Outcome	<ul style="list-style-type: none"> ➤ To make decisions and create a Family Plan. ➤ Agreed upon goals include measures of behavioral changes and action plans consistent with safe vase closure requirements – SAFETY, PERMANENCY, AND FAMILY WELL-BEING. ➤ Make a decision/Make a plan
Needs/Goals	<ul style="list-style-type: none"> ➤ Ensure all unresolved Safety and Risk factors (identified in the Risk Assessment or disclosed during services of the case) are explained by DFCS SSCM or representative ➤ Identify additional Safety and Relative Resources. (There must be discussion in the FTM regarding Relatives.) ➤ Appropriate goals for family, match appropriate interventions with needs.
Create Plan	<ul style="list-style-type: none"> ➤ Strengths based Family Plan ➤ Family should walk out of meeting with a plan in hand. Clarify the “who, what, when, where and how”. Assess what could go wrong.

FTM Stage	Family Preservation Closure FTM
Preparation (Invite & Prepare for what to expect)	<ul style="list-style-type: none"> ➤ Primary family, extended family, and providers (to celebrate the success of the family ➤ Prep and Invite: Mom, Father of the child, children, therapist, best friend, supervisor, case manager, OFI, school counselor and parent aide. ➤ What to expect: Explain what to expect and the purpose of the meeting, engage the family, document prep interview.
Family Story	<ul style="list-style-type: none"> ➤ Primary Family member/s tell what experience has been like, new skills built, what family has learned, etc. ➤ Why case was opened, perception of present situation.
Possible Family Purpose	<ul style="list-style-type: none"> ➤ Primary family should be able to share their successes and frustrations about their experience in DFCS. ➤ Wants agency out of their lives, remain drug free, utilize resources
Outcome	<ul style="list-style-type: none"> ➤ Develop an exit plan and celebrate family's success. ➤ Life without DFCS. ➤ Family has completed the plan successfully and they continue to provide safety, well being and permanency for the family and continue to excel.
Needs/Goals	<ul style="list-style-type: none"> ➤ They have maintained and obtained, now can they "sustain". Identify any additional resource support needs.
Create Plan	<ul style="list-style-type: none"> ➤ Informal, personalized "what if" family plan. ➤ Personal Goals – next steps.

FTM Stage	Family Preservation Critical Juncture
Preparation (Invite & Prepare for what to expect)	<ul style="list-style-type: none"> ➤ Primary family members, children/youth (as appropriate) providers working with the family, any new additions to the family or home, school personnel if applicable. ➤ Prep/Invite parents, friends, relatives, DJJ, school personnel, religious affiliations, OFI, Medical personal, Providers, fictive kin.
Family Story	<ul style="list-style-type: none"> ➤ Primary family members discuss their progress or lack there of, any significant changes, their experience so far in DFCS.
Possible Family Purpose	<ul style="list-style-type: none"> ➤ Change case plan ➤ Include another household member ➤ Parents should state the purpose.
Outcome	<ul style="list-style-type: none"> ➤ Critical Situation: Requires an immediate decision to be made or ➤ new goals or steps to be added to the Family Plan due to new ➤ safety/risk factors arising ➤ Create a plan of action to meet needs of family.
Needs/Goals	<ul style="list-style-type: none"> ➤ Additional Services ➤ Additional Supports ➤ Changes in Case Plan ➤ Inclusion of new family member ➤ Transportation ➤ Education on medical needs.
Create Plan	<ul style="list-style-type: none"> ➤ Strength based Family Plan

FTM Stage	Foster Care 3-9 Day
Preparation (Invite & Prepare for what to expect)	<ul style="list-style-type: none"> <input type="checkbox"/> Invite/Prep CPS CM, Foster Parents, ILP Coordinator, Supportive Adults, Parents, Relatives, Informal Family Support, CASA, Children, Supervisor, GAL, CCFA Provider
Family Story	<ul style="list-style-type: none"> <input type="checkbox"/> Family shares their perception of how DFCS got involved with their family. <input type="checkbox"/> Assists in filling in the gaps of the story.
Possible Family Purpose	<ul style="list-style-type: none"> <input type="checkbox"/> Get children back. <input type="checkbox"/> Relative placement options. <input type="checkbox"/> Close Case <input type="checkbox"/> Get DFCS out of my Life
Outcome	<ul style="list-style-type: none"> <input type="checkbox"/> Imminent Risk/Considered Removal- To discuss whether or not the children can remain in the home or have to come into care. <input type="checkbox"/> Create a Preliminary Family Plan, finalized at the MDT. <input type="checkbox"/> Discuss child placement. <input type="checkbox"/> Identify needs of the family.
Needs/Goals	<ul style="list-style-type: none"> <input type="checkbox"/> Identify the Barriers to obtaining Permanency <input type="checkbox"/> Discuss the Safety and Risk Factors to preserve or change a placement. <input type="checkbox"/> Identify family members who may wish to have home evaluations.
Create Plan	<ul style="list-style-type: none"> <input type="checkbox"/> Clearly document Visitation agreement; sibling visits contact standards, and time lines. <input type="checkbox"/> Discuss initial assessments needed. <input type="checkbox"/> Discuss non-negotiable

FTM Stage	Foster Care 25 Day FTM
Preparation (Invite & Prepare for what to expect)	<ul style="list-style-type: none"> ➤ Prep/Invite: Parents, Placement, Child(ren), Providers, CCFA Provider, CASA, Family Support, School, community Resources, CM (both foster care and Assessment), Supervisor.
Family Story	<ul style="list-style-type: none"> ➤ Primary family members (mom, dad) tell how they became involved with the agency. ➤ ** Also may need to discuss Family Safety and Risk factors and give an update of how children are doing.
Possible Family Purpose	<ul style="list-style-type: none"> ➤ Family shares their story, perception, and feelings of their involvement in DFCS, fill in gaps.
Outcome	<ul style="list-style-type: none"> ➤ Finalize Case Plan ➤ Preserve a child placement or change the placement. ➤ Change in Permanency ➤ Reunification/Transitional Case Plan
Needs/Goals	<ul style="list-style-type: none"> ➤ Identify the Barriers to obtaining Permanency ➤ Discuss the Safety and Risk Factors to preserve or change a placement. ➤ Identify family members who may wish to have home evaluations.
Create Plan	<ul style="list-style-type: none"> ➤ Include in plan changes that need to take place in order for children to be returned home ➤ Clearly document Visitation agreement, sibling visits contact standards, and time lines. ➤ Ensure non negotiable are met.

FTM Stage	Foster Care Critical Juncture
Preparation (Invite & Prepare for what to expect)	<input type="checkbox"/> Invite/Prep CPS CM, Foster Parents, ILP Coordinator, Supportive Adults, Parents, Relatives, Informal Family Support, CASA, Children, Supervisor, GAL
Family Story	<input type="checkbox"/> Update current status of Case Plan <input type="checkbox"/> Discuss experience thus so far with DFCS, providers, etc.
Possible Family Purpose	<input type="checkbox"/> Discuss Permanency <input type="checkbox"/> Discuss Barriers to Case Plan <input type="checkbox"/> Discuss Placement issues
Outcome	<input type="checkbox"/> Imminent Risk/Considered Removal- To discuss whether or not the children can remain in the home or have to come into care. <input type="checkbox"/> Create a Preliminary Family Plan, finalized at the MDT. <input type="checkbox"/> Preserve a child placement or change the placement. <input type="checkbox"/> Change in Permanency <input type="checkbox"/> Case Plan Review/Barriers to achieving Permanency. <input type="checkbox"/> Reunification/Transitional Case Plan <input type="checkbox"/> Overcome Barriers
Needs/Goals	<input type="checkbox"/> Identify the Barriers to obtaining Permanency <input type="checkbox"/> Discuss the Safety and Risk Factors to preserve or change a placement. <input type="checkbox"/> Identify family members who may wish to have home evaluations.
Create Plan	<input type="checkbox"/> Include in plan changes that need to take place in order for children to be returned home <input type="checkbox"/> Clearly document Visitation agreement; sibling visits contact standards, and time lines.

FTM Stage	Foster Care Court Hearing
Preparation (Invite & Prepare for what to expect)	<ul style="list-style-type: none"> <input type="checkbox"/> Invite/Prep CPS CM, Foster Parents, ILP Coordinator, Supportive Adults, Parents, Relatives, Informal Family Support, CASA, Children, Supervisor, GAL
Family Story	<ul style="list-style-type: none"> <input type="checkbox"/> Update current status of Case Plan <input type="checkbox"/> Discuss experience thus so far with DFCS, providers, etc.
Possible Family Purpose	<ul style="list-style-type: none"> <input type="checkbox"/> Get children back. <input type="checkbox"/> Relative placement options. <input type="checkbox"/> Close Case <input type="checkbox"/> Get DFCS out of my Life
Outcome	<ul style="list-style-type: none"> <input type="checkbox"/> Imminent Risk/Considered Removal- To discuss whether or not the children can remain in the home or have to come into care. <input type="checkbox"/> Create a Preliminary Family Plan, finalized at the MDT. <input type="checkbox"/> Preserve a child placement or change the placement. <input type="checkbox"/> Change in Permanency <input type="checkbox"/> Case Plan Review/Barriers to achieving Permanency. <input type="checkbox"/> Reunification/Transitional Case Plan <input type="checkbox"/> Overcome Barriers <input type="checkbox"/> Judge Recommendations <input type="checkbox"/> Final Decision
Needs/Goals	<ul style="list-style-type: none"> <input type="checkbox"/> Identify the Barriers to obtaining Permanency <input type="checkbox"/> Discuss the Safety and Risk Factors to preserve or change a placement. <input type="checkbox"/> Identify family members who may wish to have home evaluations.
Create Plan	<ul style="list-style-type: none"> <input type="checkbox"/> Include in plan changes that need to take place in order for children to be returned home <input type="checkbox"/> Clearly document Visitation agreement; sibling visits contact standards, and time lines. <input type="checkbox"/> Is everyone on the same page...

FTM Stage	Foster Care Closure
Preparation (Invite & Prepare for what to expect)	<ul style="list-style-type: none"> ➤ Prep/Invite parents, informal family supports, extended family ,foster parents, CASA, GAL, Providers, FC CM, After care CM (if applicable), OFI, children, Community Resources
Family Story	<ul style="list-style-type: none"> ➤ How they accomplished their case plan, what is different now, what they have learned, share their experience of working with DFCS. What changes they are hoping for.
Possible Family Purpose	<ul style="list-style-type: none"> ➤ Close their case. ➤ Find ongoing community support ➤ Acknowledge accomplishments
Outcome	<ul style="list-style-type: none"> ➤ Case Closure/needed After Care Services. ➤ Transition children back into home.
Needs/Goals	<ul style="list-style-type: none"> ➤ Community Support ➤ Ongoing Services ➤ TANF ➤ Medicaid
Create Plan	<ul style="list-style-type: none"> ➤ What goals does the family want to accomplish after DFCS. ➤ Focus on personal goals. ➤ How can they keep DFCS from staying out of their lives.

FTM Stage	Adoption
Preparation (Invite & Prepare for what to expect)	<ul style="list-style-type: none"> ➤ Invite/Prep: CM, Foster Parents, Adoptive parents, service providers, CASA, Adoption specialist, biological family
Family Story	<ul style="list-style-type: none"> ➤ Adoptive parents should be able to tell their journey along with the child and share hopes for the future.
Possible Family Purpose	<ul style="list-style-type: none"> ➤ Permanent placement
Outcome	<ul style="list-style-type: none"> ➤ Adopt the child.
Needs/Goals	<ul style="list-style-type: none"> ➤ Mental, physical and educational needs of the child, connections to biological family, adoptive family resources
Create Plan	<ul style="list-style-type: none"> ➤ Meet all needs of the family and child.

FTM Stage	Independent Living Program
Preparation (Invite & Prepare for what to expect)	<ul style="list-style-type: none"> ➤ Youth, CM, Parents (foster, birth, adoptive), IL Coordinator, Guidance Counselor, graduation coach, teacher, mentor, pastor, other connected adults (ask teen)
Family Story	<ul style="list-style-type: none"> ➤ Ask youth: "Tell us a little bit about yourself and what your hopes are for the future..."
Possible Family Purpose	<ul style="list-style-type: none"> ➤ For the child to become self sufficient/independent, and have permanent lifelong family connections. Family to learn different resources.
Outcome	<ul style="list-style-type: none"> ➤ Develop or review Written Transitional Living Plan ➤ Consider: education, employment, housing, health, supportive relationships
Needs/Goals	<ul style="list-style-type: none"> ➤ CM clarifies for the group the permanency plan for the youth ➤ If reunification is goal, discuss safety & risk factors
Create Plan	<ul style="list-style-type: none"> ➤ Create the WTLP